



**Brighton & Hove
City Council**

**BUDGET COUNCIL
ADDENDUM**

4.30PM, THURSDAY, 26 FEBRUARY 2015

COUNCIL CHAMBER, HOVE TOWN HALL

ADDENDUM

ITEM	Page	
58	MAYOR'S COMMUNICATIONS.	
	Procedural note for Items 59 – 62 together with an order of events (copies attached).	1 - 10
59	GENERAL FUND REVENUE BUDGET & COUNCIL TAX 2015/16	
60	SUPPLEMENTARY FINANCIAL INFORMATION FOR BUDGET COUNCIL	
61	CAPITAL RESOURCES AND CAPITAL INVESTMENT PROGRAMME 2015/16	
62	HOUSING REVENUE ACCOUNT (HRA) REVENUE BUDGET 2015/16	

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	GROUP AMENDMENTS TO THE BUDGET 2015/16	
(i)	Green Group Amendment 1 (copy attached);	11 – 12
(ii)	Conservative Group's Amendments 1 - 5 (copies attached);	13 – 24
(iii)	Labour & Co-operative Group's Amendments 1 – 6 (copies attached);	25 – 36
(iv)	Joint Conservative & Labour & Co-operative Groups' Amendment (copy attached);	37 – 38
(v)	Independent Members' Amendment (copy attached).	39 - 40

Note: A guidance note on setting a lawful budget has been included with the agenda papers (pages 517 – 527), which along with the Procedural Note attached, will be moved by the Mayor at the meeting for approval.

Note: The following Equalities Impact Assessments (EIAs) are attached in response to requests from parents and some councillors for more information. **41 - 50**

26 February 2015

Brighton & Hove City Council

Budget Council 26 February 2015:**Setting a Lawful Budget for 2015/16****Introduction**

Under section 30 (6) of the Local Government Act 1992 the Council has a duty to set the Council tax by 11 March 2015. A failure to set the tax then does not in itself invalidate the tax demands but it has other adverse consequences including the potential loss of income to the Council. In practical terms this means the Council needs to reach a final position to meet billing deadline requirements before the 5th March 2015.

The legal obligations for setting the budget mean in practical terms that:

- Members should not put forward proposals that would mean setting an unlawful budget and need to take officer advice in particular from legal and finance to ensure that their proposals are in order;
- Although the Council corporately sets the budget the Council acts through Members collectively, each and every Member is therefore jointly and severally responsible for the setting of the budget; and
- Wherever possible Members are expected to facilitate rather than frustrate the setting of a lawful budget.
- The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 impose an obligation on the Council to amend standing orders to require the vote of Members on the budget to be recorded. The votes on the amendments and the substantive budget will be conducted by electronic voting and the individual votes will be reflected in the minutes.

Please also note that the formal council tax resolution will incorporate the following recommendations:

That Council notes:

- 1) That for the avoidance of doubt, all Amendments considered and approved by the council represent resourcing decisions only. Where possible, the necessary lead-in time to undertake statutory and/or other appropriate consultation with staff and/or service users, together with appropriate one-off resources, has been identified in support of each Amendment, however, even where this has not been possible this does not absolve the council from undertaking statutory or other appropriate consultation before proposals can be implemented;
- 2) The Equalities Impact Assessments to cover all budget options and their cumulative effect as set out in Appendices 13 and 14;

- 3) The proposed responses to the scrutiny recommendations as set out in Appendix 17;
- 4) The revised Medium Term Financial Strategy and resource projections for 2015/16 to 2019/20 as set out in Appendix 5.

That Council grants delegated authority to the Executive Director of Finance & Resources to design and administer the extended business rates transitional relief scheme in accordance with government guidelines as set out in paragraph 3.8.

Budget Council 26 February 2015

To help Members at Council on 26 February 2015 the procedure to be followed in respect of the Budget debate, (subject to Council approval) is set out below:-

57. Declarations of Interest.

58. Mayor's urgent communications, including the following:

The Council will be asked to agree that Council Procedural Rules be suspended in accordance with council procedural rule 1.7 to the extent that it is necessary to enable the business of the meeting to be dealt with as set out in agenda items 59 - 62 below.

59. General Fund Revenue Budget & Council Tax 2015/16

60. Supplementary Financial Information for Budget Council

61. Capital Resources & Capital Investment Programme 2015/16

62. Housing Revenue Account (HRA) Revenue Budget 2015/16

Budget Proposal based on a 5.9% Council Tax Increase with a Substitute Budget based on a Council Tax increase of 1.99% and the Green Group's Amendment 1:

- (a) The **Mayor** will invite Councillor Jason Kitcat and Councillor Sykes to move and second the Administration's Budget based on a 5.9% Council Tax increase and subsequent referendum. This will include a fall back Substitute Budget based on a 1.99% Council Tax increase should there be a 'No' vote. Councillor Kitcat and Councillor Sykes will also move and second an amendment on behalf of the Green Group.

Councillor Kitcat will have unlimited time and Councillor Sykes will have 5 minutes within which to move and second the budget proposals and amendment and to refer to the prevailing financial conditions in relation to the budget.

[The Chief Finance Officer / Monitoring Officer shall have discretion at any stage to remind Members of the proposed substantive budget motion and its implications following acceptance of any amendments.]

Budget Proposal based on a Council Tax Freeze and the Conservative Group's Amendments 1- 5 and the Joint Amendment:

- (b)** The **Mayor** will invite Councillor Ann Norman, and Councillor Geoffrey Theobald to respond and move the Conservative Group's Freeze Budget proposals based on a Council Tax freeze, along with their five amendments.

Councillor Norman will have unlimited time to move the amendments and Councillor Theobald will have 5 minutes within which to second the amendments and to refer to the prevailing financial conditions in relation to the budget.

Councillor Theobald will also move the joint Conservative and Labour & Co-operative amendment during his allotted five minutes.

[The Chief Finance Officer / Monitoring Officer shall have discretion at any stage to remind Members of the proposed substantive budget motion and its implications following acceptance of any amendments.]

Budget Proposal based on a 1.99% Council Tax Increase and the Labour & Co-operative Group's Amendments 1- 6 and the Joint Amendment:

- (c)** The **Mayor** will invite Councillor Morgan and Councillor Hamilton to respond and move the Labour & Co-operative Group's Threshold Budget proposals based on a 1.99% Council Tax increase, along with their six amendments.

Councillor Morgan will have unlimited time to move the amendments and Councillor Hamilton will have 5 minutes within which to second the amendments and to refer to the prevailing financial conditions in relation to the budget.

Councillor Hamilton will also second the joint Conservative and Labour & Co-operative amendment during his allotted five minutes.

[The Chief Finance Officer / Monitoring Officer shall have discretion at any stage to remind Members of the proposed substantive budget motion and its implications following acceptance of any amendments.]

Independent Members' Amendment Proposal:

- (d)** The **Mayor** will invite Councillor Summers to move the amendment and Councillor Farrow to second their amendment. Councillor Summers will have unlimited time to move the amendment and Councillor Farrow will have 5 minutes within which to second the amendment and refer to the prevailing financial conditions in relation to the budget.

[The Chief Finance Officer / Monitoring Officer shall have discretion at any stage to remind Members of the proposed substantive budget motion and its implications following acceptance of any amendments.]

Council Debate:

- (e) The **Mayor** will then allow Councillors to debate the 2015/16 Budget proposals for the General Fund Revenue budget, Capital Resources and Capital Investment Programme and the Housing Revenue Account Revenue budget based on all three proposed Council Tax increases (items 59 - 62), and the amendments .

NOTE: Speakers are limited to three minutes each unless otherwise specified or extensions granted.

[The Chief Finance Officer / Monitoring Officer shall have discretion at any stage to remind Members of the proposed substantive budget motion and its implications following acceptance of any amendments.]

Administration's Right of Reply:

- (f) At the conclusion of the debate the **Mayor** will invite Councillor Kitcat to use his final right of reply and he will have up to 5 minutes in which to respond.

Following this,

- (i) The Mayor will request that the screen is lowered so that the outcome of the voting can be shown (Note: This will mean a delay of approximately 45 seconds).
 - (ii) There will be a slight delay between each vote to enable the results of the previous item to be recorded into the system for the minutes once they have been shown on the screen.
- (g) The Mayor will then put the amendments to the vote (up to a maximum of 6 separate votes) in the following order:
- (i) The Green Group's amendment (total of 1);
 - (ii) The Conservative Group's amendments (total of 5);
 - (iii) The Labour & Co-operative Group's amendments (total of 6);
 - (iv) The Joint Conservative and Labour & Co-operative Group's amendment (total of 1);
 - (v) The Independent Members' amendment (total of 1);

Following the conclusion of the voting on the amendments The Chief Finance Officer will confirm how the amendments affect each council tax proposal.

There will also be a need for a short adjournment to allow for the preparation of three council tax resolutions to reflect the budget proposals as amended / if amended to be printed and circulated prior to the substantive vote.

Substantive Votes:

(h) The **Mayor** will put the three substantive motions (as amended) (if amended) relating to the General Fund Revenue Budget and Council Tax to the meeting, with up to three separate votes as follows:

1. Referendum Budget 5.9%

1.1 *The Chief Finance Officer will clarify the amendments that have been agreed and how they affect the referendum budget proposal which will then be put to the vote.*

1.2 **Item 59** General Fund Revenue Budget & Council Tax 2015/16 based on a referendum budget and council tax increase of 5.9% with a substitute Budget based on a council tax increase of 1.99%; recommendations (1) and (4-12); as detailed in the extract from the Policy & Resources Committee;
together with;

Item 60 Supplementary Financial Information for Budget Council recommendation (1) and the council tax resolution on pages 439-441 of the agenda or as circulated;

1.3 **Note:** *Should the referendum budget be approved, then the following amendments if agreed would automatically fall along with the freeze and threshold budget proposals and the Mayor would move to Item 61 on the agenda:*

Conservative amendments No's 3, 4 and 5.
Labour & Co-operative amendments 1, 2 and 3.
Independent amendment 1.

1.4 If the vote on a referendum budget is lost then the Mayor will put the Freeze Budget to the vote as detailed in (2) below.

2. Freeze Budget 0%

2.1 *The Chief Finance Officer will clarify the amendments that have been agreed and how they affect the freeze budget proposal which will then be put to the vote.*

2.2 **Item 59** General Fund Revenue Budget & Council Tax 2015/16 based on a freeze budget and council tax freeze; recommendations (2) and (4-12); as detailed in the extract from the Policy & Resources Committee;
together with;

Item 60 Supplementary Financial Information for Budget Council recommendation (1); and the council tax resolution on pages 443-445 of the agenda or as circulated;

2.3 Note: *Should the freeze budget be approved, then the threshold budget proposal would automatically fall and the Mayor would move to Item 61 on the agenda.*

2.4 If the vote on a freeze budget is lost then the Mayor will put the Threshold Budget to the vote as detailed in (3) below.

3. Threshold Budget 1.99%

3.1 *The Chief Finance Officer will clarify the amendments that have been agreed and how they affect the threshold budget proposal which will then be put to the vote.*

3.2 Item 59 General Fund Revenue Budget & Council Tax 2015/16 based on a threshold budget and council tax increase of 1.99%; recommendations (3) and (4-12); as detailed in the extract from the Policy & Resources Committee;
together with;

Item 60 Supplementary Financial Information for Budget Council recommendation (1); and the council tax resolution on pages 447-449 of the agenda or as circulated.

3.3 Note: *Should the threshold budget be approved, then the Mayor would move to Item 61 on the agenda.*

3.4 If the vote is lost then the Chief Finance Officer and/or the Monitoring Officer will outline the Council's position and consult the Mayor.

3.5 Note: There may then be a need for an adjournment.

Followed by:

(i) The **Mayor** will put the substantive motions relating to the Capital Resources and Capital Investment Programme 2015/16 and the Housing Revenue Account Budget 2015/16 to the vote as follows:

4. Capital Resources and Capital Investment Programme 2015/16

4.1 Item 61 Capital Resources and Capital Investment Programme 2015/16 recommendations (1) - (7) as detailed in the extract from the Policy & Resources Committee.

Followed by:

5. Housing Revenue Account Budget 2015/16

5.1 Item 62 Housing Revenue Account Budget 2015/16 recommendations (1) - (4) as detailed in the extract from the Policy & Resources Committee.

(j) The Mayor will then close the meeting.

Additional guidance note regarding voting on amendments:

1. Some of the proposed amendments use the same money for different purposes. Therefore, if any amendment is voted through subsequent amendments may need to be changed; which may require a short adjournment to clarify the changes required and to obtain agreement from the respective Group.
2. The following amendments **do not** need to be changed regardless of the voting outcomes:

		Adjusts Council Tax Proposal		Uses resources released if Referendum proposal falls
				£'000
Green amendment 1		Referendum		
Labour & Co-op amendment 4		Threshold and Freeze		
Labour & Co-op amendment 5		All		
Labour & Co-op amendment 6		All		
Joint Conservative and Labour & Co-op amendment 1		All		

3. The following amendments however **may** need to be changed:

		Adjusts Council Tax Proposal		Uses resources released if Referendum proposal falls
				£'000
Conservative amendment 1	If Conservative Amendment 3 is agreed	All		
Conservative amendment 2	If Conservative Amendment 3 is agreed	Threshold and Freeze		
Conservative amendment 3	If Labour & Co-op amendments 1, 2, 3 or Independent amendment is agreed	Freeze only	Assumes referendum proposal falls	544
Conservative amendment 4	If Labour & Co-op amendments 1, 2, 3, 4 or Independent amendment is agreed	Threshold and Freeze	Assumes referendum proposal falls	611

Conservative amendment 5	If Labour & Co-op amendments 1, 2, 3 or Independent amendment is agreed	Threshold and Freeze	Assumes referendum proposal falls	23
Labour & Co-op amendment 1	If Independent amendment is agreed	Threshold only	Assumes referendum proposal falls	420
Labour & Co-op amendment 2	If Independent amendment is agreed	Threshold only	Assumes referendum proposal falls	193
Labour & Co-op amendment 3	If Independent amendment is agreed	Threshold only	Assumes referendum proposal falls	564
Independent amendment 1		Threshold only	Assumes referendum proposal falls	1167

During the voting on the amendments, if an amendment needs to be changed, then there may need to be a short adjournment whilst further clarification is prepared by officers for Members.

The Chief Finance Officer / Monitoring Officer may advise the Mayor of the need for a short adjournment, in order to adjust the budget model in light of any amendments just agreed. The Budget resolutions shall not be treated as concluded until any consequential adjustments are agreed.

Abraham Ghebre-Ghiorghis
Head of Law
(Monitoring Officer)

Rachel Musson
Interim Executive Director of
Finance & Resources
(Chief Finance Officer)

Budget Process 2015 – Order of Events at Budget Council

1

- Introduction from the Mayor
- Approval of Procedure for the meeting

2

- Each Proposer (unlimited time) and Seconder (5 minutes) to introduce proposals and move amendments (in order of Green, Conservative, Labour & Co-op, Independent)

3

- Full Council Debate (3 minutes per speaker)

4

- Right of Reply from Cllr Kitcat (5 minutes)

5

- Recorded Vote on each amendment

Short Adjournment prior to Vote on Substantive Budget Proposals

6

- Vote on substantive referendum budget with substitute budget (as amended)
- If carried move to 9

7

- If 6 not carried, vote on the substantive Council tax freeze budget (as amended)
- If carried move to 9

8

- If 6 & 7 not carried, vote on the substantive Threshold Budget (as amended)

Following approval of the General Fund Revenue Budget and Council Tax, Items 61 and 62 will be put to the vote by the Mayor

9

- Vote on Capital Resources and Capital Investment Programme 2015/16

10

- Vote on Housing Revenue Account 2015/16

GENERAL FUND REVENUE BUDGET & COUNCIL TAX 2014/15

Green Group Amendment

Green Group Amendment 1

Protect the Able and Willing Supported Business Service through a 5.9% Council Tax rise.

The proposal to reduce the subsidy for the Able and Willing Service shown on page 67 of the agenda would only be required in the event of a Substitute Budget being implemented.

To allow this change will require £0.200m alternative savings to be identified within the Referendum proposals.

It is proposed to include £0.200m of the Children's Centre saving (shown on page 109 of the agenda) specifically funded through Dedicated Schools Grant in 2015/16 within the referendum proposals.

This proposal will reduce the one off resources requirement for the Referendum Budget by £0.100m and increase the one off resources requirement for the implementation of a substitute budget.

GENERAL FUND REVENUE BUDGET & COUNCIL TAX 2015/16**Conservative Group Amendments****Conservative Group Amendment 1**

Note: Affects all budget options. This amendment removes part of the savings proposal on Page 86 of the budget papers relating to on-street parking permit tariffs. Note that if Conservative Amendment 3 is approved, this amendment shall be revoked and replaced by that Amendment.

It is proposed that the following additional savings are made in the General Fund revenue budget for 2015/16:

- Reduction of the Transport Planning budget, saving £0.035m.

Chief Finance Officer comments:

The risk is a potential adverse impact on delivery of Local Transport Plan (LTP) capital programme schemes. It is also possible that a proportion of costs would be likely to be charged to LTP which, if this cannot be managed flexibly, could reduce the available saving.

- An increased savings target across the £10.9m Corporate Landlord contracts and budgets of £0.006m.

Chief Finance Officer comments:

None – minor saving.

To utilise the additional resources generated to:

- Remove the budget saving proposal in respect of that part relating to the proposed increase of Permit tariffs for businesses, traders and hotels at a cost of £0.041m.

The savings proposals set out above require £0.009m revenue reserves to fund the part year savings. It is proposed to reduce the contribution to the Pension Fund for 2016/17 by £0.009m and this contribution will be reinstated as a first call on any reserves created by any reduction in the projected overspend for 2014/15 between now and the year-end.

Conservative Group Amendment 2

Note: Affects all budget options. This amendment removes the savings proposal on Page 112 of the budget papers relating to City Parks Trees. Note if Conservative Amendment 3 is approved, this amendment shall be revoked and replaced by that Amendment.

It is proposed that the following additional savings are made in the General Fund revenue budget for 2015/16:

- Further savings across the £10.9m Corporate Landlord contracts and budgets of £0.054m.

Chief Finance Officer comments:

Corporate Landlord has enabled significant savings and efficiencies over the past 2 years of nearly £1m per year with further savings in 2015/16. While further savings may be possible this has to be seen in the context of overall resources which are reducing, particularly maintenance, where we have very limited resources of approx. £3.7m relative to the need to service all of the council's corporate civic, heritage, operational and commercial buildings (excluding education and housing) covering approx. 500 buildings that we review annually for priority works. Currently, there is only sufficient budget to address the structural, watertight and statutory requirements for the priority buildings. It is therefore not clear if the currently proposed savings in 2015/16 will have ongoing impacts on the level of backlog maintenance and therefore increase long term costs.

- Reduction of performance analysis resources within the Transport Operations service, saving £0.026m.

Chief Finance Officer comments:

This team is part of the overhead for the income generation and debt management of car parking charges. By analysing car parking income generated during the year they are able to provide intelligent information critical to ensure that future increases in charges are focused in the areas that will maximise income generation. Reducing resources in this area could therefore mean that future income maximisation or generation opportunities are overlooked.

To utilise the additional resources generated to:

- Protect programmes for the planting of new and replacement trees by removing this Substitute budget saving proposal at a cost of £0.080m.

The savings proposals set out above requires £0.011m revenue reserves to fund the part year savings. It is proposed to reduce the contribution to the Pension Fund for 2016/17 by £0.011m and this contribution will be reinstated as a first call on any reserves created by any reduction in the projected overspend for 2014/15 between now and the year-end.

Conservative Group Amendment 3

Note: Affects freeze budget option. This amendment presents a Council Tax Freeze budget proposal and, if approved, replaces and revokes Conservative Amendments 1 and 2.

It is proposed that the following additional ongoing savings are made in the General Fund revenue budget for 2015/16:

- Reduction of the Transport Planning budget, saving £0.035m.

Chief Finance Officer comments:

The risk is a potential adverse impact on delivery of Local Transport Plan (LTP) capital programme schemes. It is also possible that a proportion of costs would be likely to be charged to LTP which, if this cannot be managed flexibly, could reduce the available saving.

- An increased savings target across the £10.9m Corporate Landlord contracts and budgets of £0.104m.

Chief Finance Officer comments:

Corporate Landlord has enabled significant savings and efficiencies over the past 2 years of nearly £1m per year with further savings in 2015/16. While further savings may be possible this has to be seen in the context of overall resources which are reducing, particularly maintenance, where we have very limited resources of approx. £3.7m relative to the need to service all of the council's corporate civic, heritage, operational and commercial buildings (excluding education and housing) covering approx. 500 buildings that we review annually for priority works. Currently, there is only sufficient budget to address the structural, watertight and statutory requirements for the priority buildings. It is therefore not clear if the currently proposed savings in 2015/16 will have ongoing impacts on the level of backlog maintenance and therefore increase long term costs.

- Reduction of performance analysis resources within the Transport Operations service, saving £0.026m.

Chief Finance Officer comments:

This team is part of the overhead for the income generation and debt management of car parking charges. By analysing car parking income generated during the year they are able to provide intelligent information critical to ensure that future increases in charges are focused in the areas that will maximise income generation. Reducing resources in this area could therefore mean that future income maximisation or generation opportunities are overlooked.

- Reduce the budget provision across the Travellers Service by £0.050m.

Chief Finance Officer comments:

A reduction of the Travellers Service budget would impact on the capacity of the service and reduced staffing could result in delays in managing unauthorised encampments with the risk of reputational damage as well as increased clear up costs. There is also a significant amount of work to do to deliver the permanent site on time and reduced resources could lead to delays in this. However, once the permanent site in place, this is expected to reduce unauthorised encampments.

- Reduce the Planning Policy team budget reflecting that the City Plan Part I is complete and providing a further year to achieve efficiencies across the service in supporting development of Part II of the City Plan and ongoing support saving £0.045m.

Chief Finance Officer comments:

The Planning Policy team has been the subject of a re-structure since the budget papers were prepared and now operates within the Policy, Projects and Heritage Team. This team supports all of the major projects that are key to attracting investment in the city. Following the re-structure, the team directly supports the management of the 3,000+ planning applications we receive each year. The City Plan Examination remains live and the hearings in public are likely to be re-opened prior to adoption of the Plan. Preparation of Part II of the City Plan has commenced and this will provide detailed site allocations essential for developer confidence. The team supports local communities on the emerging neighbourhood planning agenda that is central to Localism. Reducing capacity may therefore impact on the quality of service and advice which could have reputational implications for the council.

- Reduce the Human Resources budget by £0.047m through further efficiency savings with a 6 month lead in time.

Chief Finance Officer comments:

An additional £0.047m saving is likely to lead to a reduction in the support and advisory services provided to line managers that enable effective management of performance and capability issues. This increases the risk of not being able to effectively support the council's modernisation programme which requires effective change management and support for staff and managers.

- Reduce the ACE Services budget by £0.100m through further service redesign, focussing on management and support.

Chief Finance Officer comments:

The impact of a further £0.100m through redesign is likely to impact adversely on Political and Leadership Support Service arrangements where senior support within the authority is pooled in order to deliver efficiencies and better value for money. A £0.030m saving is already planned for this budget area. Delivering additional savings across this service is likely to impact adversely on support for the Administration and the senior executive of the council impacting on their ability to work efficiently and effectively. Savings across additional areas will reduce the ability of services to respond to and drive policy initiatives, to support external and major projects particularly in culture and leisure.

- Reduce the budget for Trade Union facility time to provide for a minimum of 2 full time officials plus the schools funded post, saving £0.055m.

Chief Finance Officer comments:

This would require a formal renegotiation of the level of facilities time provided and appropriate consultation with the staff affected. There is also a corporate review of union facility support currently in progress.

The additional savings proposals above will generate ongoing savings of £0.462m which it is proposed be used to reduce or remove the following savings in the Substantive Freeze Option proposals (Appendix 18) as follows:

- Protect programmes for the planting of new and replacement trees by removing this budget saving proposal at a cost of £0.080m *[relating to the City Parks Trees saving on Page 112 of the budget report]*.
- Reduce the savings requirement from the Special Educational Needs & Disability review in Children's Disability Services by £0.159m *[relating to Services for Children with Disabilities savings on Page 79 of the budget report]*.
- Remove the budget saving proposal in respect of that part relating to the proposed increase of Permit tariffs for businesses, traders and hotels at a cost of £0.041m *[relating to savings from on-street parking permit tariff increases on Page 86 of the budget report]*.
- Reduce, by £0.072m, the saving requirement for the review and recommissioning of Youth Services across in-house and contracted services from £0.136m to £0.064m, targeting remaining resources on those most in need to support the children's service Early Help Strategy and the priorities of the Corporate Plan *[relating to Youth Service savings on Page 354 of the budget report]*.
- Remove the saving in respect of reduced support for Community Events by ensuring continued provision of free parking bay suspensions and associated direct contractual costs at a cost of £0.041m *[relating to the Parking On-Street saving on Page 355 of the budget report]*.
- Remove the saving on the homeless service in relation to the reduction of 1.0 Housing Options Officer and 1.5 x admin support to maintain the front line statutory homeless service at a cost of £0.069m *[relating to the*

Housing Options/Statutory Homelessness saving on Page 356 of the budget report].

In addition to the one-off reserves required to support savings proposal for the Substantive Freeze Proposal (Appendix 18) of £0.372m, the savings proposals set out above require a further £0.172m revenue reserves to fund the part year savings and these will be funded from the £1.178m one-off resources released if a Referendum/Substitute budget proposal is not approved.

The above additional savings and subsequent use of these savings to remove or reduce proposals in the Substantive Freeze Option proposals will maintain savings of £0.918m sufficient to provide for a council tax freeze as follows:

- Reduce the 2014/15 band D council tax by 3p* from £1,312.58 to £1,312.55 for 2015/16 and thereby qualify for council tax freeze grant of £1.267m from the Government in 2015/16.

** Government rules require the average band D council tax including the taxes set by the Enclosure Committees (garden squares) not to increase in order to qualify for council tax freeze grant. This is set out in paragraph 3.7 of the Supplementary Financial Information on page 349 of the agenda.*

Conservative Group Amendment 4

Affects threshold and freeze budget options. To utilise part of the one-off resources released if a Referendum/Substitute budget proposal is not approved to protect services and delay implementation of the following savings using one-off resources as follows:

- To protect public conveniences for 2 years until contract renewal in March 2017, to allow a wider review of services and demand, protect opening times and cleansing frequency of sites and keep open sites in close proximity to alternative locations (£0.160m in 2015/16 and £0.160m in 2016/17).
- To freeze Off-Street Parking Tariffs including Trafalgar Street and the Lanes Car Parks for a full year (£0.192m in 2015/16).
- To freeze prices on Visitor Permits for a full year (£0.079m in 2015/16).
- To provide £0.020m to the Pride event organisers for 2015/16.

The proposals above require £0.611m revenue reserves to fund the part year savings and these will be funded from the £1.178m one-off resources released if a Referendum/Substitute budget proposal is not approved.

Conservative Group Amendment 5

Affects threshold and freeze budget options. To utilise £0.023m of the one-off resources released if a Referendum / Substitute budget proposal is not approved to protect the following service:

- Transfer £0.023m to targeted youth work for groups with protected characteristics, to enable the continued provision of services after April 2015 (when the current council grant funding stops), for a further six months whilst a review of the provision of services can be undertaken.

GENERAL FUND REVENUE BUDGET & COUNCIL TAX 2015/16**Labour & Co-operative Group Amendments****Labour & Co-operative Group Amendment 1**

Note: Affects threshold budget option. This amendment refers to the savings proposal on Page 109 of the budget papers relating to Early Years (Early Help) Children's Centres.

To utilise part of the one-off resources released if a Referendum/Substitute budget proposal is not approved to protect services and delay implementation of the following savings using one-off resources as follows:

- Children's Centre service: maintaining the number of universal stay and play groups, maintaining funding for voluntary sector partners and drop-in groups in libraries, and retaining the current provision of 12 Children's Centres.

The proposal above requires £0.627m one-off resources to fund the part year savings of which £0.420m will be funded from the £1.178m one-off resources released if a Referendum/Substitute budget proposal is not approved. The remaining £0.207m will be funded from the temporary Dedicated Schools Grant funding which can be used to support Children's Centre services as detailed in Appendix 21 of the Supplementary Financial Information to Budget Council (page 410).

Labour & Co-operative Group Amendment 2

Note: Affects threshold budget option. This amendment refers to the savings proposal on Page 113 of the budget papers relating to Housing Related ('Supporting People') Services.

It is proposed to draw on the following savings from Appendix 18 to the Supplementary Financial Information to Budget Council:

- The net saving of £0.003m from service redesign within the Transport Planning Team to support essential delivery of LTP policies and schemes (page 355).
- Increased income of £0.030m from Seaside Homes' management fee (page 356).

To utilise the above savings together with £0.008m funded from the £1.178m one-off resources released if a Referendum/Substitute budget proposal is not approved to:

- Provide total funding of £0.041m in 2015/16 to the commissioning agenda to provide further provide support and refuge to those affected by domestic abuse on an ongoing basis.

To utilise a further £0.185m of the one-off resources released if a Referendum / Substitute budget proposal is not approved to protect services and/or delay implementation of the following savings:

- Provide £0.165m funding for the Discretionary Grants Programme in 2015/16 to negate the saving proposal approved in 2014/15 which deferred reduction of the grants programme to 2015/16.
- To provide £0.020m to the Pride event for the community element of the annual Pride Parade as the second part of a three-year gradually reducing grant.

Labour & Co-op Group Amendment 3

Note: Affects threshold budget option. This amendment refers to the savings proposal on Page 86 of the budget papers relating to on-street parking permit tariffs.

To utilise part of the one-off resources released if a Referendum / Substitute budget proposal is not approved to delay implementation of savings proposals as follows:

- To freeze parking charges for on-street pay & display, residents permits, visitors permits, and trader and business permits for a further year.

The proposal above requires £0.564m revenue reserves to fund the part year savings which will be funded from the £1.178m one-off resources released if a Referendum / Substitute budget proposal is not approved.

Labour & Co-op Group Amendment 4

Note: Affects all budget options. This amendment refers to the savings proposal on Page 112 of the budget papers relating to Public Conveniences.

It is proposed that the following additional savings are made in the General Fund revenue budget for 2015/16:

- To make a further saving of £0.120m by deleting the council's Sustainability service.

Chief Finance Officer comments:

The removal of the service would result in a loss of capacity to support the Council's (draft) corporate plan priority on Environmental Sustainability including support for various key programmes including:

- **The City's Sustainability Action Plan** - the loss of the team could lead to the loss of 'One Planet Living' accreditation if delivery and monitoring of the plan is impacted on negatively.
- **Environmental Management System (EMS)** - implementation of the council's ISO accredited EMS approach would stop, which is the way that BHCC manages its internal environmental or sustainability impacts in a way that focuses efforts on activities with the highest impact and can reduce costs overall.
- **Reduced Support for Sustainable Events Programme**
- **Support for Sustainable Procurement** - the team work with the Corporate Procurement Team on the questions being asked of tenderers, making them less onerous to businesses and more likely to deliver improvements in environmental performance through contracts. They are an important part of evaluating tenders for sustainability impacts.
- **Delivery and Administration of the Biosphere Board and projects** - the loss of funding for the whole team would impact upon ability to administer the Biosphere board. Also, a programme of work is planned and EU funding bids are being developed and this work would not progress if the Sustainability team is removed unless alternative capacity of funding can be found.

To utilise the additional resources generated above together with a reduced contribution to the Pension Fund for 2016/17 of £0.040m which will be reinstated as a first call from any resources released by the review of Public Conveniences scheduled to be considered by the Environment, Transport and Sustainability Committee in July 2015 or, secondly, from any reserves created by any reduction in the projected overspend for 2014/15 between now and the year-end. To use these resources to:

- Maintain opening times and frequency of cleansing of public conveniences and keep open sites proposed for closure in suburban areas at a cost of £0.160m in 2015/16.

Labour & Co-op Group Amendment 5

Note: Affects all budget options. This amendment refers to the savings proposal on Page 67 of the budget papers relating to the Able & Willing Supported Business.

In respect of the £0.100m proposal, this amendment replaces the narrative of “review business plan”, to “redirect council spending on external printing, clothing and other products”, to the Able & Willing trading operation utilising the Social Value consideration in procurement decisions to the value of £0.100m in line with the council’s Learning Disability review and potential move towards a joint management board led by senior officers and managers from Able and Willing.

Chief Finance Officer comments:

This may lead to increased costs and/or a reduction of goods and services available to the council if goods and services procured from Able & Willing are at a higher cost than external providers, so the purchasing would need to be managed, to balance both value for money and the social value of such arrangements.

To utilise the redirected resources to:

- Support the service to meet the reduction in subsidy to the service of £0.100m.

Labour & Co-op Group Amendment 6

Note: Affects all budget options. This amendment refers to the savings proposal on Page 102 of the budget papers relating to Political Assistants.

It is proposed that the following additional savings are made in the General Fund revenue budget for 2015/16 by:

- Reduce the ACE Services budget by £0.100m through further service redesign, focussing on management and support.

Chief Finance Officer comments:

The impact of a further £0.100m through redesign is likely to impact adversely on Political and Leadership Support Service arrangements where senior support within the authority is pooled in order to deliver efficiencies and better value for money. A £0.030m saving is already planned for this budget area. Delivering additional savings across this service is likely to impact adversely on support for the Administration and the senior executive of the council impacting on their ability to work efficiently and effectively. Savings across additional areas will reduce the ability of services to respond to and drive policy initiatives, to support external and major projects particularly in culture and leisure.

To utilise the additional resources generated to:

- To maintain effective support to all political groups by providing for the continuation of three Political Assistant posts at a cost of £0.100m with any savings resulting from the possibility of there being only two political assistants required after the May 2015 local elections to be restored to the Senior Managers Support budget.

GENERAL FUND REVENUE BUDGET & COUNCIL TAX 2015/16**Joint Conservative and Labour & Co-operative
Groups' Amendment****Joint Conservative and Labour & Co-operative Groups'
Amendment 1**

Note: Affects all budget options. This joint amendment reduces the savings proposal on Page 70 of the budget papers relating to the Civic Mayor's Office.

It is proposed that the following additional savings are made in the General Fund revenue budget for 2015/16:

- Service redesign of the Communications Service saving £0.081m.

Chief Finance Officer comments:

Reducing the Communications budget by £0.081m would mean reducing the staffing budget of the service which would need to be reprioritised and may not have sufficient capacity to be able to provide effective support to:

- Major communications projects and events – the risk being that the communications are not properly worked through and handled in all cases and there is reputational impact, misinformation, misunderstanding and progress is delayed;
- Modernisation programme – particularly major programmes for example, digital and service redesign projects for improving customer service;
- Respond to reactive media requests – risking not being able to proactively manage all negative media and protect the reputation of council.

To utilise the additional resources generated to:

- Protect the Mayoralty and support services for organising functions and administrative support at a cost of £0.081m.

The savings proposal set out above requires £0.040m revenue reserves in 2015/16 relating to the lead-in time to achieve the full saving. It is proposed to reduce the contribution to the Pension Fund for 2016/17 by £0.040m and this contribution will be reinstated as a first call on any reserves created by any reduction in the projected overspend for 2014/15 between now and the year-end.

GENERAL FUND REVENUE BUDGET & COUNCIL TAX 2015/16**Independent Members' Amendment****Independent Amendment 1**

To utilise part of the one-off resources released if a Referendum/Substitute budget is not approved to protect services and delay implementation of the following savings using one-off resources as follows:

- To protect the Discretionary Grants Programme and defer, for a further year, the saving decision made in 2014/15 which sanctioned a grant reduction of £0.165m in 2015/16.
- To protect provision of Special Educational Needs and Disability services for children by deferring savings proposals on the following areas for a year;
 - Special Educational Needs (£0.025m);
 - Integrated Children's Disability (£0.140m);
 - Services for Children with Disabilities - residential and respite placements, short breaks, direct payments and family support services (£0.341m).
- To protect Youth Service provision by deferring for one year the £0.146m saving proposal. This resource should be allocated to enhancing the Integrated support service for children aged 13-19 as determined by the outcome of the review which is planned for these services (as per the notice of motion agreed at Policy & Resources Committee in January 2015).
- To protect preventative Housing Related ('Supporting People') services for vulnerable adults by deferring the saving proposal of £0.350m for one year.

The above proposals require £1.167m one-off resources to fund the part year savings which will be funded from the £1.178m one-off resources released if a Referendum/Substitute budget proposal is not approved.

26 February 2015

EIA 18a

1. Service Area	Special Educational Needs and Disability	Impact on Service-users
3. Head of Service	Regan Delf	
4. Budget Proposal	What budget changes are proposed?	
	<p>Agency Placements (£364,000 saving):</p> <ul style="list-style-type: none"> • Maintain the changes (piloted in 14/15) to the joint funding arrangements for children and young people (CYP) needing residential or boarding placements outside the city's maintained sector, which reduces the pressure on the council's general fund budget • Release the funding in the agency placements budget to reflect the anticipated reduction of 2 placements due to changes in the age profile of existing students. 	
5. Summary of impacts	Highlight the main / most significant potential impacts which will need to be mitigated or avoided	
	<p>Groups affected: Age: Disability:</p> <p>There will be no impact on statutory responsibility to meet the needs of individual CYP.</p>	
6. Key actions to reduce negative impacts	What actions will you take to reduce / avoid potential negative impacts and increase positive impacts?	
	<p>Effective statutory assessment will identify the needs of individual CYP and the provision required to meet these, which will be enshrined within an Education, Health and Care plan.</p> <p>The ability to reduce the number of placements by 2 is based on knowledge of current demand and profile of known CYP. Careful monitoring will be needed to predict any changes in the eligible population.</p>	

7. Cumulative impacts	None identified
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26 February 2015

EIA 18b

1. Service Area	Special Educational Needs and Disability	Impact on Service-users
3. Head of Service	Regan Delf	
4. Budget Proposal	<p>What budget changes are proposed?</p> <hr/> <p>Not filling vacant posts as before (saving £30,000 Educational Psychology), £43,000 SEN Admin):</p> <ul style="list-style-type: none"> • The Educational Psychology Service has been holding a vacant management post for several months, which will not be filled in full • The SEN casework team will not re-appoint to an existing admin vacancy within the team, along with associated efficiency savings 	
5. Summary of impacts	<p>Highlight the main / most significant potential impacts which will need to be mitigated or avoided</p> <hr/> <p>Groups affected: Age: Disability:</p> <ul style="list-style-type: none"> • There will be no impact on statutory responsibility to meet the needs of individual CYP. • Reduction in management and admin tasks will be subsumed within the revised admin arrangements for the implementation of the new legislation • There will be no reduction in front line services for children and families 	

6. Key actions to reduce negative impacts	What actions will you take to reduce / avoid potential negative impacts and increase positive impacts? <hr/> <ul style="list-style-type: none">• Compliance with the council's arrangements for supervision of staff will be maintained• The team will aim to maintain the hitherto excellent record of compliance with statutory timescales.
7. Cumulative impacts	None identified

26 February 2015

EIA 18c

1. Service Area	Special Educational Needs and Disability	Impact on Service-users
3. Head of Service	Regan Delf	
4. Budget Proposal	What budget changes are proposed?	
	<p>Changes to the funding of the Community CAMHS team (£80,000 saving to the general fund)</p> <ul style="list-style-type: none"> Public Health will take over responsibility for the funding of £80,000 of the service's budget and will assume responsibility for the commissioning and provision of the information, training, guidance and support to schools for children with mental health needs. 	
5. Summary of impacts	Highlight the main / most significant potential impacts which will need to be mitigated or avoided	
	<p>Groups affected: Age: Disability:</p> <ul style="list-style-type: none"> This is not a cut to the service, but a transfer of responsibility for funding and commissioning this element of the team's work. 	
6. Key actions to reduce negative impacts	What actions will you take to reduce / avoid potential negative impacts and increase positive impacts?	
	<ul style="list-style-type: none"> There will be tighter commissioning of this element of the work of the Community CAMHS team, which Public Health will ensure acts in accordance with best practice. 	

7. Cumulative impacts	None identified
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26 February 2015

EIA 18d

1. Service Area	Special Educational Needs and Disability	Impact on Service-users
3. Head of Service	Regan Delf	
4. Budget Proposal	<p>What budget changes are proposed?</p> <hr/> <p>Integrated Children's Disability Service (Saving £200,000):</p> <ul style="list-style-type: none"> • Re-appointments to 2 vacant posts (1 senior social worker, 1 practice manager) in the children's disability social work team will be on a part-time, rather than full-time basis, (saving £50,000) • Not re-appointing to a vacant post in the outreach team (saving £40,000) • Releasing some unspent funding (saving £20,000) • Transfer the funding of the Transitions worker , currently based within AMAZE, to the SEN Pathfinder, to pilot an offer of information, advice and guidance for young people over 16 to comply with the new legislation (saving (£21,000) • More effective negotiations with CVS contractors to achieve efficiency savings (saving £70,000 overall) 	

<p>5. Summary of impacts</p>	<p>Highlight the main / most significant potential impacts which will need to be mitigated or avoided</p> <hr/> <p>Groups affected: Age: Disability:</p> <ul style="list-style-type: none"> • The reduction in social work management –one of these posts is purely managerial and does not carry a caseload and should not impact on front line services. The re-appointment of the practice manager on a part-time basis does reduce the capacity for front line social work, to some extent , but this is offset by then increasingly successful work to ‘step down’ cases from social work to early help. There is no anticipated impact therefore on families awaiting a social worker to be allocated, and all families who continue to need a social worker will have one. • Whilst not reappointing to the outreach post could have a short term impact on families, this will be offset by plans to increase substantially the direct payments budget to include the full costs of most or all non-residential short break and respite provision for families, giving them more resource and more choice and control over the potential to purchase a comparable service at a reduced cost.
<p>6. Key actions to reduce negative impacts</p>	<p>What actions will you take to reduce / avoid potential negative impacts and increase positive impacts?</p> <hr/> <ul style="list-style-type: none"> • Future demands for the allocation of a social worker will need to be monitored and reviewed so that their function is in accordance with best practice. • The new Resource Allocation system should alleviate pressure on social workers to cover non essential tasks. • Work with the Outreach team to be able to reduce the unit cost of the overall provision, so that we can secure more provision at less cost. • Access to funding for parents to purchase short breaks and respite available for individual children will be monitored so that it is fair and equitable. • Appropriate support will need to be available to support families to understand and operate within the new system for accessing short breaks and respite, including enhanced support for those families who struggle to manage direct payments.

7. Cumulative impacts

Changes in the demand for services from smaller CVS organisations, where these work across more than one department of the council could impact on their overall viability.

